

**VIVA Institute of Management & Research
Virar East – 401301**

Internal Quality Assurance Cell

THE SEVENTEENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC)
(A.Y.23-24)

Date: 04/06/2024, **Time:** 11:00 AM, **Venue:** Board Room, VIVA Institute of Management & Research Campus.

The Agenda:

- Confirmation of the minutes of the last meeting.
- Matter arising out of the last meeting.
- ATR of the previous meeting was tabled for discussion.
- Facilitation of Prof Prapti Naik on completion of Doctorate.
- Discussion on NAAC results.
- Discussion on Peer Team Report
- Any other matter with the permission of the Chairperson.

- **Agenda 1: Confirmation on minutes of previous meeting**

The meeting commenced with the Director welcoming all members and presenting his opening remarks on various aspects of the Institute that require attention in the context of Quality Improvement. The minutes of the previous IQAC Meeting were redistributed among the members of the IQAC for confirmation, and they were unanimously agreed upon.

- **Agenda 2: Matter arising from the last meeting**

No such matters were raised at the last meeting.

- **Agenda 3: Action taken report on the decisions of the previous meeting**

Sr. No	IQAC Date	Action Area	Action Taken
1	04-06-24	NAAC work in progress	The Peer Team Visit was scheduled on the 24 th & 25 th of May 24.
2		Industrial Visit	The students from both FY & SY were taken on industrial visits to Chandigarh and Manali. The report of the same has been submitted to IQAC.
3		Results	Sem-II examinations were conducted and the results were declared within the stipulated time.

- **Agenda 4: Facilitation of Prof. Prapti Naik on completion of her doctorate.**

The Chair and all the members congratulate Prof. Prapti Naik on the completion of her doctorate.

- **Agenda 4: Discussion on NAAC Peer Team Visit Outcome**

The Chair praised all the staff (teaching and non-teaching) for their excellent preparation during the Peer Team Visit. The results were declared on 31st May 2024. The institute has been graded “A” with a CGPA of 3.14 in its first cycle.

- **Agenda 5: Discussion on Peer Team Report (PTR)**

The chair raised the key areas and suggestions stated under the PTR. A detailed discussion was conducted on how to go forward for the next academic year.

All the agendas were proposed by Dr Arti Sharma and Seconded by Dr. Hiresih Luhar.

The meeting concluded with a Vote of Thanks proposed by Dr. Arti Sharma. minutes prepared by Dr. Arti Sharma - IQAC Coordinator.

Approved by

Sd/-

Dr. Hiresih Luhar

Director

(VIVA Institute of Management & Research)

